



# North American Division of Seventh-day Adventists

9705 Patuxent Woods Dr. Columbia MD. 21046 \* (443) 391-7201 \* Fax (443-259-4884 \* treasury@nadadventist.org

## BUSINESS INTERNSHIP APPLICATION

Please **COMPLETE** this form (double-sided), secure the recommendation required from the college/university, and send this form to the sponsoring union or conference office treasurer.

### General Information

<b>Full Name</b>				<b>Spouse Name</b>			
<b>Address</b>							
<b>Telephone Number</b>				<b>Cell Number</b>			
<b>Email Address</b>				<b>Date of Birth</b>			
<b>Citizenship</b>				<b>Nationality</b>			
<b>Marital Status</b>	<input type="checkbox"/> Married	<b>Date of Marriage</b>		<input type="checkbox"/> Single	<input type="checkbox"/> Engaged	<b>Date for Marriage</b>	
<b>Children's Names &amp; Dates of Birth</b>							

### Educational Experience

<b>Academy/High School – Name and Date Graduated</b>			
<b>College/University – Name(s)</b>	<b>Years Attended</b>	<b>Date Graduated</b>	<b>Program/Degree(s)</b>

### Work Experience

<b>Positions Held</b>	<b>Place</b>	<b>Dates</b>

<b>Denominational License/Credential</b>	<input type="checkbox"/> Ministerial	<input type="checkbox"/> Credentialed	<input type="checkbox"/> Commissioned	<input type="checkbox"/> Missionary	<input type="checkbox"/> None
<b>Relevant Church/Volunteer Services (i.e. local church office, volunteer)</b>					

### Religious Experience

<b>Life-long Seventh-day Adventist</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Year Baptized</b>	
<b>Prior Religious Affiliation</b>				

### Applicant's Signature and Photograph

<p>Applicant's Signature _____ Date _____ / _____ / _____ Mo Day Yr</p> <p><i>Please note that signature includes authorization for the release of your college/university grades and/or transcripts.</i></p>	<p>Kindly accompany application with a clear, small picture of yourself.</p>
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## College/University Faculty Recommendation

The faculty of \_\_\_\_\_ COLLEGE/UNIVERSITY recommend \_\_\_\_\_  
to be sponsored as a Business Intern for the Seventh-day Adventist Church in NAD.

\_\_\_\_\_  
Signature of College/University Officer

\_\_\_\_\_  
Date (month/day/year)

☞ Please complete and forward original application to the local union conference treasurer.

## Sponsoring Conference Approval

In harmony with the action of the \_\_\_\_\_ CONFERENCE Committee and in harmony  
with the Business Internship Plan as outlined in the North American Division Policy C 60, I make application in behalf of  
\_\_\_\_\_ to begin a Business Internship on \_\_\_\_\_

(Name of Applicant)

Date (month/day/year)

Date of Conference Committee Approval: \_\_\_\_\_ (month/day/year)

\_\_\_\_\_  
Signature of Conference Treasurer

\_\_\_\_\_  
Date (month/day/year)

☞ Please complete and forward original application to the union treasurer.

## Union Conference Approval

Approved by action of the \_\_\_\_\_ UNION Conference Committee, on \_\_\_\_\_  
(month/day/year)

Beginning date approved by Union: \_\_\_\_\_ (month/day/year)

\_\_\_\_\_  
Signature of Union Treasurer

\_\_\_\_\_  
Date (month/day/year)

☞ Please complete and forward original application to the office of the North American Division Treasurer

## Proposed Intern Schedule

In harmony with NAD Working Policy C 60 35 Training Emphasized: ". . . the training feature of the assignments shall be emphasized, to provide to provide as wide and varied experience as possible in the business activities of various types of denominational organizations and institutions." A proposed description and schedule for the intern's exposure follows:

Assignment/Exposure (i.e. Conference, Academy, Union Treasury/HR/ITS/ABC)	Date(s)

## NADCOA Approval

Approved by the North American Division Committee on \_\_\_\_\_  
Date (mo/day/year) \_\_\_\_\_ Signature of NAD Associate Treasurer